

Overview and Scrutiny Committee Agenda

Wednesday, 6 June 2018 at 6.00 pm

Muriel Matters House, Breeds Place, Hastings, East Sussex, TN34 3UY

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For further information, please contact Deniz Musa on 01424 451486 or email: dmusa@hastings.gov.uk

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OVERVIEW AND SCRUTINY COMMITTEE

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Present: Councillors Howard (Vice-Chair), Bacon, Charman, Cooke, Turner, Davies and Dowling

Apologies for lateness were given for Councillor Webb

Apologies for absence were noted for Councillor Rankin, Atkins and Cartwright

21. **MINUTES OF THE PREVIOUS OVERVIEW AND SCRUTINY COMMITTEE MEETING HELD ON 11 JANUARY 2018**

RESOLVED that the minutes of the Overview and Scrutiny Committee held on 25 January 2018 be approved as a correct record of the meeting.

22. **PERFORMANCE AND FINANCIAL MONITORING REPORT - QUARTER 3 2017/18**

The Director of Corporate Services and Governance, and Director of Operational Services jointly provided an update on performance against the targets set out in the corporate plan for 2017/18, and other key activities, during quarter 3 as well as a summary of financial information.

Questions were raised about targets in the report relating to composts, and whether this was an addition to the most recent reports. The Director of Operational Services stated that he would find out for the committee.

Discussion took place in regards to dog fouling and whether there were locations where dog fouling was more frequent. Councillor Fitzgerald, Environment and Equalities Portfolio Holder replied that there were more frequent areas of dog fouling. This information was said to be accessible due to the GPS tracking that wardens are provided with. A further question was asked on how many Fixed Penalty Notices (FPNs) had been paid. It was agreed that the Director of Operational services would provide further information on FPNs in writing.

The committee discussed the future on the Stamco Brownfield Site. It was noted that the site is planned to be developed by a company in the close future. Furthermore, it was noted that temporary accommodation in the area could be possible, due to the area being a mixture of commercial and residential which makes it suitable.

Discussion took place in regards to the White Rock area. Members asked if there were any targets that they could see that related to the White Rock area. Councillor Forward, the Regeneration and Culture Portfolio Holder, offered to provide the figures after the meeting. Furthermore, questions were raised in regards to whether the council would continue to subsidize the White Rock Theatre. The reply was that there were plans for the White Rock area to turn in to a more suitable attraction and that redevelopment was planned in the local area.

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Members raised the issue of homelessness, and the use of temporary accommodation as well as the focus on preventative measures. It was stated that one of the measures taken was to put long term empty properties back in to use.

The committee raised a question about the Hastings Housing Company, and which properties were to be acquired. It was mentioned that there was one major acquisition in progress. The strategy for the Hastings Housing Company was stated to be a focus on 1980s houses, as they were deemed to be the most suitable for the needs of the company. Furthermore, the strategy aims to provide both stable accommodation for residents, and income generation for the town. Another question that was raised was about how properties were identified. It was noted that an employee was in place to identify properties for acquisition.

Members were updated on an ongoing planning issue with a nearby local authority, and were given an update on the steps being taken to address it. An inquiry was made in to the lease arrangements for units in Priory Meadow. It was noted that there was an increase in rental costs, however the demand for units inside the shopping centre had still been high.

The issue of Non-Domestic Rates changing was raised. It was noted that Hastings Borough Council is one of the only authorities that still possesses a one hundred percent council tax reduction for the most disadvantaged in the community.

A question was raised about the progress of the online self-service MyHastings and the marketing campaign, and whether the council would hit targets for online usage. It was mentioned there was a delay with the advertisement company, however Facebook advertisements were well received and targets would most likely be met.

The committee discussed the issue of 'cuckooing' (whereby drug dealers take over homes of vulnerable drug users to use as a base for supplying drugs) and whether police disruption in the area was satisfying to the council. It was stated that continued dialogue with the police, including the Metropolitan Police due to the origin of some criminals, was vital to tackling this issue. The importance of child protection and adult social services to be in place for the vulnerable was stated. The effects of funding cuts to the police were noted to be a factor in the effectiveness of police disruption of criminal activity, however it was said that despite this the police currently seem to have control over the situation. The committee agreed partner cooperation was important in this issue.

RESOLVED that:

- 1. The committees comments on quarter 3 performance be addressed by the relevant Lead Member(s) with appropriate action and report back, and;**
- 2. Staff be thanked or their hard work and achievements in this quarter.**

The reason for this decision was:

To assist the council in undertaking performance management arrangements.

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23. **UPDATE ON THE OVERVIEW AND SCRUTINY WORK PROGRAMME
2017/18**

The Continuous Improvement and Democratic Services Manager gave an update on the work programme for 2017/18 in quarter 3. It was stated that the programme is on track. The recent Scrutiny Steering Group was successful, and had discussed the Homelessness Reduction Act.

Furthermore, the education review was on track, however it was noted there would be an interim report in Quarter 4. This review could see new members on the group, should the new committee wish to take this work forward.

(The Chair declared the meeting closed at. 7.16 pm)

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Agenda Item 4



Report to: Overview and Scrutiny Committee

Date of Meeting: 6 June 2018

Report Title: Performance and Financial Monitoring for 2017/18 - Yearend

Report By: Jane Hartnell, Director of Corporate Services and Governance
and Simon Hubbard, Director of Operational Services

Purpose of Report

1. To provide members with a yearend report on performance against the targets set out in the corporate plan for 2017/18, and other key activities.
2. To seek Members' views on yearend performance for 2017/18 and proposed performance indicator targets for 2018/19

Recommendation(s)

1. That the committees comments on 2017/18 performance be addressed by the relevant Lead Member(s) with appropriate action and report back
2. That performance indicator targets for 2018/19 are considered and agreed
3. That staff be thanked for their hard work and achievements

Reasons for Recommendations

To assist the council to undertake performance management arrangements

Background

1. The council's 2017/18 corporate plan was divided into 5 areas reflecting key priorities for the year ahead. They were; cleaner and safer, driving economic growth, support when it's needed, providing great services and income generation.
2. The section below headed 'What are we doing?' gives a summary of the actions in the 2017/18 corporate plan for each priority. A RAG status for each item shows our position at the end of the year, and further details are provided later in the report, with links to the appropriate sections.

Performance Indicators

3. Performance indicators are also used to measure our progress throughout the year. At the end of each priority area a table shows our achievement against the targets set for 2017/18 in the section labelled 'How will we know if it's working?'
4. Performance indicator targets for 2018/19 are set at this point in the year, when we have information on performance for the full previous year available. The table below lists all indicators with their targets for 2017/18 and 2018/19, and 2017/18 performance. Most targets are proposed to be maintained at the same level for 2018/19, but the three with changes propose are highlighted and underlined in bold in the table below in the right hand column.
5. The tables under the priority area sections in the report give details of quarterly performance during the year and further commentary and notes about performance and reasons for target changes.

| Target Number | | 2017/18 Target | 2017/18 Performance | 2018/19 Target |
|---------------|--|-------------------------------------|----------------------------|----------------------------|
| 1. | Improved street and environmental cleanliness (levels of litter, dog fouling, detritus, graffiti and flyposting) | 5% | 6% | 5% |
| 2. | Percentage of household waste sent for reuse, recycling and composting | 30% | 30.1% | 30% |
| 3. | Percentage of food establishments which are broadly compliant with food hygiene law | 92% | 98% | 92% |
| 4. | The average number of failed bin collections (per 100,000 collections) | 110 | 78 | <u>100</u> |
| 5. | Green Flag status retained for our key parks and open spaces | Green flag status retained | Green flag status retained | Green flag status retained |
| | Number of visitors to the White Rock Theatre | No targets set, for monitoring only | 77,413 | |

| Target Number | | 2017/18 Target | 2017/18 Performance | 2018/19 Target |
|---------------|--|----------------|---------------------|-----------------------|
| 6. | Increased number of visitors to Hastings Museum and Art Gallery | 46,500 | 43,206 | <u>45,000</u> |
| 7. | Increased number of people using council Leisure Centres | 420,000 | 409,354 | <u>411,400</u> |
| 8. | Major Planning Applications determined within 13 weeks or as agreed with applicants | 80% | 58% | 80% |
| 9. | Non-major planning applications determined within 8 weeks or as agreed with the applicant | 80% | 80% | 80% |
| 10. | Householder planning applications determined within 8 weeks or as agreed with the applicant | 80% | 82% | 80% |
| 11. | Major planning applications determined within 13 weeks or as agreed with the applicant over a 2 year rolling period | 60% | 71% | 60% |
| 12. | Non-major planning applications determined within 8 weeks or as agreed with the applicant over a 2 year rolling period | 70% | 85% | 70% |
| 13. | Number of homelessness cases prevented (bigger is better) | 1,500 | 1,698 | 1,500 |
| 14. | % of homeless applications resulting in a placement in emergency accommodation (smaller is better) | 50% | 50% | 50% |
| 15. | Private sector homes meeting the required standard | 200 | 201 | 200 |
| 16. | Number of affordable homes created | 75 | 70 | 75 |
| 17. | Number of long term (2+ years) empty properties bought back into use (bigger is better) | 70 | 112 | 70 |
| 18. | Number of neglected buildings improved (bigger is better) | 50 | 55 | 50 |
| 19. | Number of new homes built | 200 | 189 | 200 |
| 20. | Average number of days to process new housing benefit claims (smaller is better) | 15 | 15.2 | 15 |
| 21. | Average number of days to process changes to housing benefit claims (smaller is better) | 5 | 5.7 | 5 |
| 22. | Average number of days to process new Council Tax Reduction claims | 15 | 14.0 | 15 |
| 23. | Average number of days to process changes to Council Tax Reduction claims | 5 | 5.7 | 5 |
| 24. | % of customers self-serving online | 60% | 58.9% | 60% |
| 25. | The proportion of working days / shifts lost due to sickness absence | 6.25 | 8.10 | 6.25 |
| 26. | % Council Tax collected in year (bigger is better) | 96.3% | 95.1% | 96.3% |

| Target Number | | 2017/18 Target | 2017/18 Performance | 2018/19 Target |
|---------------|---|----------------|---------------------|----------------|
| 27. | % Non domestic rates collected in year (bigger is better) | 98.0% | 98.5% | 98.0% |

Financial Position

6. Work is ongoing to finalise the Council's year-end position in respect of both revenue and capital expenditure. The revised budget identified a budget deficit of £434,000 to be funded from the Council's reserves and the draft final accounts position will be presented to Cabinet in July.

What are we doing?

7. This is how we're doing against the key activities set out in this year's corporate plan:

| <u>Cleaner and safer</u> | RAG |
|---|--------|
| Improving the cleanliness of the town, working closely with our waste, street cleansing and grounds maintenance contractors | Yellow |
| Supporting community safety and working with the Safer Hastings and Rother Community Safety Partnership | Green |
| Delivering fair and proportionate enforcement services in relation to off street parking, enviro-crime and environmental health | Green |

| | <u>Indicators</u> | RAG |
|----|--|--------|
| 1. | Improved street and environmental cleanliness (levels of litter, dog fouling, detritus, graffiti and flyposting) | Yellow |
| 2. | Percentage of household waste sent for reuse, recycling and composting | Green |
| 3. | Percentage of food establishments which are broadly compliant with food hygiene law | Green |
| 4. | The average number of failed bin collections (per 100,000 collections) | Green |
| 5. | Green Flag status retained for our key parks and open spaces | Green |

| <u>Driving economic growth</u> | RAG |
|---|-------|
| Working with regional and county partnerships to attract investment to the area including improved rail links and support to business | Green |
| Building on the opening of The Source, Hastings Pier and our widely recognised cultural programme we will promote Hastings as an exciting place to live, visit, work and invest | Green |
| Continue to support higher education provision in the town and the development of provision to succeed the University of Brighton | Green |
| Taking forward the development of a town centre and White Rock action plan to lay the basis and spread the benefits of regeneration along and adjacent to the seafront | Green |

| | |
|--|--|
| Subject to funding will deliver schemes to help some of the most excluded communities in the borough into economic activity and training | |
| Seek to enhance sports and leisure activity through new contracts for our facilities and encouraging others to invest in new provision | |
| Maximise the level of occupancy of the council's business premises and support the provision of new employment space by Sea Change or ourselves as appropriate | |
| Work with the town centre management committee and its successor Love Hastings to deliver an enhanced and mores sustainable town centre | |

| | Indicators | RAG |
|-----|--|------------|
| | Number of visitors to the White Rock Theatre | No target |
| 6. | Increased number of visitors to Hastings Museum and Art Gallery | |
| 7. | Increased number of people using council Leisure Centres | |
| 8. | Major Planning Applications determined within 13 weeks or as agreed with applicants | |
| 9. | Non-major planning applications determined within 8 weeks or as agreed with the applicant | |
| 10. | Householder planning applications determined within 8 weeks or as agreed with the applicant | |
| 11. | Major planning applications determined within 13 weeks or as agreed with the applicant over a 2 year rolling period | |
| 12. | Non-major planning applications determined within 8 weeks or as agreed with the applicant over a 2 year rolling period | |

| Support when it's needed | RAG |
|---|------------|
| Supporting local people during the transition to Universal Credit and other welfare changes | |
| Look to support as far as possible those affected by welfare changes | |
| Maintaining and further developing our approach to improving standards in housing through licensing and proactive enforcement activity | |
| Releasing land for residential development that caters for a range of housing needs (Year-end reporting only) | |
| Continuing our innovative approach to housing regeneration through the Coastal Space Programme, grot busting and empty homes programmes | |
| Extending our housing offer through the new housing company | |
| Working with developers and housing associations to improve the supply of new affordable homes | |

| | Indicators | RAG |
|-----|--|------------|
| 13. | Number of homelessness cases prevented (bigger is better) | |
| 14. | % of homeless applications resulting in a placement in emergency accommodation (smaller is better) | |
| 15. | Private sector homes meeting the required standard | |
| 16. | Number of affordable homes created | |
| 17. | Number of long term (2+ years) empty properties bought back into use (bigger is better) | |
| 18. | Number of neglected buildings improved (bigger is better) | |
| 19. | Number of new homes built | |
| 20. | Average number of days to process new housing benefit claims (smaller is better) | |
| 21. | Average number of days to process changes to housing benefit claims (smaller is better) | |
| 22. | Average number of days to process new Council Tax Reduction claims | |
| 23. | Average number of days to process changes to Council Tax Reduction claims | |

| | Providing great services | RAG |
|--|---|------------|
| | Reviewing all our services and activities and considering the best ways of delivering these in the future | |
| | Finishing our transformation programme to make sure our processes and systems are as efficient as possible and our services are designed to be delivered online | |
| | Striving to continuously improve our performance and customer care | |
| | Working with partnerships to get the best for local people | |

| | Indicators | RAG |
|-----|--|------------|
| 24. | % of customers self-serving online | |
| 25. | The proportion of working days / shifts lost due to sickness absence | |

| | Income generation | RAG |
|--|--|------------|
| | <p>We will develop the financial, staffing and other policies that will enable us to put a more commercial approach at the centre of everything we do. At the heart of this will be a new Income Generation Strategy that will influence our planning and thinking for the future.</p> <p>We will bring forward proposals for:</p> <ul style="list-style-type: none"> • Housing investment – having set up a housing company • Generating energy low carbon initiatives and involvement in the energy market • Expanding seafront assets, like beach huts and glamping • Purchasing commercial property where this is profitable and | |

| | |
|--|--|
| <p>economically beneficial</p> <ul style="list-style-type: none"> Using our parks and open spaces for new events that generate income and add to our cultural and community life Collecting our council tax and business rates efficiently Reviewing fees and charges | |
|--|--|

| | <u>Indicators</u> | RAG |
|-----|---|-----|
| 26. | % Council Tax collected in year (bigger is better) | |
| 27. | % Non domestic rates collected in year (bigger is better) | |

Wards Affected

Policy Implications

| | |
|---------------------------------------|-----|
| Equalities and Community Cohesiveness | No |
| Crime and Fear of Crime (Section 17) | No |
| Risk Management | Yes |
| Environmental Issues | No |
| Economic/Financial Implications | Yes |
| Human Rights Act | No |
| Organisational Consequences | Yes |
| Local People's Views | No |
| Anti-Poverty | No |

Additional Information

Officer to Contact

Officer Name Mark Horan / Angus Singleton
Officer Email Address mhoran@hastings.gov.uk or asingleton@hastings.gov.uk
Officer Telephone Number 01424 451485 or 01424 451487

Cleaner and safer

What's happened in Quarter 4?

Work for the new visitor centre at Hastings Country Park continues with the consortium of specialist contractors. Discussions are underway and a report will be brought to Cabinet in June with the results.

Playground renovation works have been completed at Carnoustie Close, Kensington Close and Seaside Road.

Pondswood has been [declared](#) a Local Nature Reserve and Churchwood Local Nature Reserve has been extended to include Bobsack Meadow. Our application for Green Flag awards for parks in the borough has also been submitted in the last quarter.

The new waste services manager has been appointed and started on post. The interim manager will continue for a transition period to the end of June. The Kier management vacancies have now been filled. In 2016/17 we reported the worst street cleanliness survey results we had experienced for many years. As a result we have worked closely with Kier throughout 2017/18 including developing an action plan with them to secure improvements. Although the results of the independent surveys carried out in 2017/18 showed some improvements, they did not meet the target set for the year. This target was that no more than 5% of the areas surveyed throughout the year should fail. By year end the average score was 6% fails. We are disappointed that this target was not achieved and will continue to work with Kier to improve standards. However, the standards across the areas maintained by our Parks and Gardens contractor were good throughout the year and we retained our green flag awards.

The notice for the waste and recycling contract was published in the Official Journal of the European Union in January and tenders will be evaluated in the first quarter, as well as continuing work to explore a potential in-house cleansing service.

The [6 month trial](#) of enviro-crime enforcement with Kingdom Services Group Ltd has been extended for a further 6 months until June. During this time the trial will be assessed to review future options. 2,132 fixed penalty notices have been issued since the start of the trial, mostly for littering offences.

The wardens team will be taking over enforcement of the [Public Space Protection Orders](#) from the police in the first quarter, and preparations are being finalised in quarter 4, including joint patrols with the police. Body worn cameras have been purchased to help with staff safety and gathering evidence and the policy for their use is being prepared. There are two vacancies in the team, and active recruitment is underway to try to fill these posts as soon as possible.

In early March we had to implement the Council's 'severe weather event response plan' (SWERP) for the first time since about 2012. This involved some staff such as the Wardens, and our parks and gardens contractor in very demanding work. Ensuring that Council offices and car parks and the cemetery and crematorium were gritted and accessible, and then also helping the local community by gritting shopping areas and some access points to housing estates where ice and snow can cause severe problems. We also worked closely with our waste contractor to help them prioritise refuse and recycling collections and to organise the catch-up of missed collections due to the severe weather conditions.

CCTV staff worked with housing colleagues to identify vulnerable homeless at risk due to the conditions and referring to the [Snowflake shelter](#) during the cold weather.

Following concerns raised at a Safer Hastings Partnership meeting about public safety in the old town, partners conducted a walk about to look at issues and develop an action plan. The partnership's communications plan will be refreshed in the next quarter.

A new member of staff joined the environmental health team in quarter 4 with experience in health and safety management for events. This will be a valuable support towards the safe running of the numerous events the council is involved with through the year.

Managers across the council attended Managing Safely training provided by the Institution of Occupational Safety and Health. The training focussed on increasing awareness of Health and Safety issues to enhance safer management practices. It was arranged through our insurers at no additional cost to the council.

Over the last few years the need for Council involvement in helping to facilitate safe and successful public events such as May Day, Carnival, Bonfire, and Hastings PRIDE has increased. This work involves input from regulatory teams such as environmental health and licensing, to colleagues in waste, communications and foreshore. In February the Safety Advisory Group met to consider the programme of events planned for 2018 and to discuss the provisional arrangements with some of the event organisers.

What to look out for in Quarter 1

- Wardens to take over enforcement of Public Space Protection Orders which has been carried out by the police so far.
- Report to Cabinet on Hastings Country Park Visitor Centre
- Update on tender process for the waste and recycling project

How will we know if it's working?

Performance was good across a broad range of indicators. The amber RAG rating is due to the narrow failure of one target relating to street based environmental quality, the other 4 targets being achieved. Although there have been issues regarding the performance of the street cleansing contractor recent steps seem to have improved performance in relation to street cleaning.

Target changes - it is proposed to change the target for missed bin collections from no more than 110 (per 100,000 collections) to no more than 100.

NB - All figures reported below are cumulative throughout the year i.e. from April 1st 2017 to the end of the quarter shown below

| Target Number | | Target | Performance |
|---------------|--|---|--|
| 1. | Improved street and environmental cleanliness (levels of litter, dog fouling, detritus, graffiti and flyposting) | Q1 - 5% Q2 - 5% No survey due Q3 Q4 - 5% | Q1 - 7% Q2 - 5% No survey due Q3 Q4 - 6% (see comments in report above) |
| 2. | Percentage of household waste sent for reuse, recycling and composting | Q1 - 30% Q2 - 30% Q3 - 30% Q4 - 30% | Q1 - 31.8% Q2 - 30.6% Q3 - 30.7% Q4 - 30.1%* |
| 3. | Percentage of food establishments which are broadly compliant with food hygiene law | Q1 - 92% Q2 - 92% Q3 - 92% Q4 - 92% | Q1 - 98% Q2 - 98% Q3 - 98% Q4 - 98% |
| 4. | The average number of failed bin collections (per 100,000 collections) | Q1 - 110 Q2 - 110 Q3 - 110 Q4 - 110 | Q1 - 74 Q2 - 84 Q3 - 71 Q4 - 78 |



| Target Number | | Target | Performance |
|---------------|--|----------------------------|-----------------------------------|
| 5. | Green Flag status retained for our key parks and open spaces | Green flag status retained | Green flag status retained |

*Target 2 % household waste recycled - The figure for our overall recycling rate for the year is not available yet but information is being collected and verified and is expected to be just over the 30% target. Our current draft figure for the full year is 30.1%

Driving economic growth

What's happened in Quarter 4?

[Hastings Opportunity Area](#) - was launched 23rd January to support improvements to local education opportunities. There are 4 key priority areas - Literacy, Numeracy, Mental Health and Resilience and Broadening Horizons and equipping young people for work.

Connecting Hastings and Rother Together (CHART) & Community Led Local Development (CLLD) funding agreements have been received, as reported to [cabinet](#) in March, and are currently in negotiation. The CHART grants programme will be launched in quarter 1.

A project for the Fisheries Local Action Group (FLAG) programme has been approved: to purchase a new replacement ice maker for the fishing fleet which will be delivered in 2018. Further information about the grant request was presented to [Charity Committee](#) in March.

The West Hill lift has been closed for [emergency engineering works](#). A building behind a trackside wall had started to collapse, and could have fallen onto one of the lift cars. It is disappointing that the lift was closed over Easter, but contractors worked extended hours and weekends to keep the period of closure as short as possible, and it was re-opened in time for Jack in the Green.

The performance indicator for determining major planning applications was not met for the year despite strong

performance in the last quarter. During the year 11 of 19 applications were determined in time (58%). Staffing capacity remains the most significant barrier to higher performance. At the end of Q3 the department was without all three principal planning posts being filled necessitating the continued use of agency staff. Whilst recovery has taken place in Q4 with all 5 major applications being determined in time, the team remain one principle planner short despite strenuous efforts to recruit.

Continued improvement in the new financial year is dependent upon a full complement of staff and it is possible that performance may still be affected until all post are filled and staff bedded in.

The Council is not alone in struggling to recruit good quality planning professionals and is competing with a number of other LAS in trying to recruit high calibre individuals against a background of a national and regional skills shortage. A planned increase in the capacity of the legal team to deal with the necessary legal agreements should aid performance and revised recruitment strategy for planning staff is also being considered. Further operational measures to help streamline planning decisions are also likely to be implemented.

Wealden District Council's objections to planning proposals continued in Q4. Their objections were based upon the possible impact on the Ashdown Forest, Lewes Downs and Pevensey Levels Special Areas of Conservation. Options have been investigated and evidence is being gathered to address this issue as quickly as possible and we understand that no further objections are likely to be received from Wealden in the interim period.



The Town Centre & Bohemia Area Action Plan is due to be presented to cabinet in June, after which there will be a public consultation in the summer.

The February half-term Family Activity Day 'Pots of Love' at the museum was attended by around 1000 people, all working with clay. There were several school group visits in the quarter, including Hollington, Silverdale, Christ Church and St Mary Star of the Sea.

Following the agreement of the new leisure contract new gym equipment has been ordered and inflatables for the pool, which will be delivered in quarter 1. A climbing facility will be ordered following a [cabinet](#) decision in April.

Public Health funding for [Active Hastings](#) has been confirmed for 2018/19. 2,190 people took part in an Active Hastings activity during 2017/18, with 12,561 visits to sessions. 825 (38%) of participants live in the 20% most deprived areas of the town. 607 (28%) within the 10% most deprived. The Beat the Blues community event at Summerfield took place in quarter 4, which 427 people took part in. Additional activities were run over half term, including Street Bite outreach sessions in Hollington and Broomgrove and a tennis camp in Alexandra Park.

The target for use of council leisure centres (performance indicator number 7) was not met (409,354 vs a target of 420,000). Many peak time sessions are now running at capacity, which will limit options to substantially increase use from current levels. A more realistic target is proposed for

2018/19 of 411,400, based on a 0.5% increase from 2017/18 levels. The contractor wants to promote health referrals to the leisure centres and referral figures will be reported in future.

The [Fat Tuesday](#) music festival in February continues to grow and is one of the key local festivals outside the main season. This was one of the many events promoted during [Music Month](#), which ran from Pancake Day (February 13th) to St Patrick's Day (March 17th) and promoted all music events locally, also including the Hastings International Piano Concerto Competition.

The target for the number of visitors to the museum (performance indicator number 6) was not met (43,206 vs a target of 46,500). This above the average number of visitors over the last 5 years (42,800) and a revised target of 45,000 for 2018/19 is proposed which is felt to be stretching but realistic.

The council continues to lobby for improved transport links to Hastings. Representatives from the council and other councils locally attended a meeting with ministers in London to discuss improvements to the A21. All franchisees bidding for the current rail tender have been met to emphasise the importance of a high speed service from Hastings to St Pancras via Ashford.

What to look out for in Quarter 1

- Harbour Arm - substantial works to reinforce and improve the harbour arm from mid-April for 6 weeks.



- Bohemia area - an enhanced project plan to be completed, giving elements of work and funding.
- Update on Wealden planning objections progress
- Inflatables available in Summerfields swimming pool and new exercise equipment available



How will we know if it's working?

Generally good performance with two targets flagged as red

(a) Target 7 - council Leisure Centre attendance. The target presents a 0.5% increase on the 17/18 actual attendees. These figures have been set in partnership with Freedom Leisure and take into account capital investments in new attractions – clip and climb wall and pool inflatable - and revenue investment in the form of a new post - which will target increased attendance from health referrals and target SOAs (in deprived locations).

(b) Target 8 - Planning performance for major applications. As previously outlined to Scrutiny the service suffered a huge loss of principal planner expertise caused by staff leaving, maternity, health and severe challenges in recruitment both of permanent replacements and suitably experienced temporary cover. The service is now reviewing its capacity with Directors, Assistant Directors and HR to see how sure sustainable performance can be established. Planning suffers from a shortage of skilled and experienced senior staff nationally. There remains a risk that if the recruitment issue is not adequately addressed then the council **could** face difficulties regarding the government's two year rolling targets for planning performance

Target changes

6. Museum visitors - it is proposed that the target for 2018/19 is set to 45,000. The average number of visitors in the past 5 years is 42,800, and a target of 45,000 is felt to be realistic and stretching.

7. Use of council Leisure Centres - it is proposed that the target is set to 411,400 based on a 0.5% increase from 2017/18

NB - All figures reported below are cumulative throughout the year i.e. from April 1st 2017 to the end of the quarter shown below

| Target Number | | Target | Performance |
|---------------|--|--|--|
| | Number of visitors to the White Rock Theatre | No targets set, for monitoring only | Q1 - 16,926 Q2 - 30,149 Q3 - 59,257 Q4 - 77,413 |
| 6. | Increased number of visitors to Hastings Museum and Art Gallery | Q1 - 10,100 Q2 - 24,800 Q3 - 36,200 Q4 - 46,500 | Q1 - 11,967 Q2 - 26,320 Q3 - 34,599 Q4 - 43,206 |



| Target Number | | Target | Performance |
|---------------|--|--|---|
| 7. | Increased number of people using council Leisure Centres | Q1 - 107,500 Q2 - 217,500 Q3 - 312,500 Q4 - 420,000 | Q1 - 103,531 Q2 - 206,212 Q3 - 301,909 Q4 - 409,354 (see comments in report above) |
| 8. | Major Planning Applications determined within 13 weeks or as agreed with applicants | Q1 - 80% Q2 - 80% Q3 - 80% Q4 - 80% | Q1 - 100% Q2 - 60% Q3 - 43% Q4 - 58% (see comments in report above) |
| 9. | Non-major planning applications determined within 8 weeks or as agreed with the applicant | Q1 - 80% Q2 - 80% Q3 - 80% Q4 - 80% | Q1 - 98% Q2 - 87% Q3 - 78% Q4 - 80% |
| 10. | Householder planning applications determined within 8 weeks or as agreed with the applicant | Q1 - 80% Q2 - 80% Q3 - 80% Q4 - 80% | Q1 - 99% Q2 - 90% Q3 - 79% Q4 - 82% |
| 11. | Major planning applications determined within 13 weeks or as agreed with the applicant over a 2 year rolling period | Q1 - 60% Q2 - 60% Q3 - 60% Q4 - 60% | Q1 - 88% Q2 - 84% Q3 - 71% Q4 - 71% |
| 12. | Non-major planning applications determined within 8 weeks or as agreed with the applicant over a 2 year rolling period | Q1 - 70% Q2 - 70% Q3 - 70% Q4 - 70% | Q1 - 91% Q2 - 89% Q3 - 84% Q4 - 85% |

Targets 11. and 12. were set by government as special measures thresholds for the period October 2015 to September 2017. After September 2017 these indicators are being retained covering a rolling 2 year period with the same target levels.



Support when it's needed

What's happened in Quarter 4?

Revisions to Universal Credit, announced by the Government last quarter will come into effect from April 11th 2018 following the introduction of new legislation. In part these changes recognise the difficulties experienced by LAs in recovering costs where they have been placing households in temporary accommodation. This has had a significant impact upon the council's net temporary accommodation costs in 2017/18 and is welcomed. As of April 2018 the 7 day waiting period (currently deducted from claims) is removed so recipients will receive the full amount. Claimants in temporary accommodation will be eligible once again for Housing Benefit instead of Universal Credit. As this is administered directly by the local authority it should improve the situation for claimants. Initially this will involve some extra work for the council to ensure that housing benefit and council tax support are administered in line with the new rules.

Since the introduction of Universal Credit it has become clear that a significant number of claimants mistakenly believe they do not need to claim council tax support if they receive Universal Credit, and so have not been applying for it. This affects their finances, as well as the council's tax collection rates. Ways of communicating the need to apply and eligibility for council tax support are being reviewed, and the maximum backdating allowed (6 months) is being applied where cases are discovered. Future proposals for the scheme will be considered in quarter 1 with a public consultation planned in the summer.

The business rate relief scheme was approved by [cabinet](#) in February.

Support for Universal Credit claimants to develop computer and personal budgeting skills via Citizens Advice continues with further funding from the Department for Work and Pensions agreed.

148 major heating and insulation measures have been installed for households living in fuel poverty during 2018/19 as part of the Clinical Commissioning Group funded Healthy Homes Programme. This exceeded their target of 142 installations by the end of March 2018. This work has been [confirmed to continue](#) in 2018/19, but delivery will be at a lower level, in line with reduced funding levels available.

108 properties were adapted in 2017/18 to enable people to remain in their own homes, funded by Disabled Facilities Grant.

The [Selective Licensing Scheme](#) continues to operate effectively with 7,000 applications received to date.

Leolyn House has been acquired as part of the Coastal Space 3 programme, with funding in place for refurbishment.

Funding has been obtained for a new project to work with the police addressing issues of human trafficking and modern slavery by organised crime groups. This will allow the council to contribute an additional dedicated resource to this work (3



additional officers) to share information and expertise with the police in tackling this difficult to address issue.

Preparations for the Homelessness Reduction Act, which come into force on April 3rd, have continued in Q4 with a number of events held and a pilot of personalised housing plans conducted. The personalised housing plans aim to assess needs earlier and provide a more holistic approach to prevent homelessness where possible or provide stable long term housing solutions. The events included a housing summit attended by representatives from the National Housing Federation, the Ministry of Housing and Homes England as well as local partners and members.

Despite continuing high numbers contacting the council, the number and cost of placements in temporary accommodation have been contained within the last quarter of the year following sustained increases in previous quarters. This is in part due to more new social housing accommodation becoming available in the quarter providing access to stable longer term accommodation. And partly as a result of the council improving access to a more cost effective supply of local temporary accommodation. This has reduced the need for out of area placements and offered better solutions for clients. It has been achieved through direct leasing of accommodation from providers and increased use of block booking.

Nevertheless temporary accommodation costs have risen significantly over the year and the council will therefore continue to explore, either directly or through its housing

company, options for acquiring temporary accommodation in the New Year.

The Council has now helped to resettle 48 individuals under the government's Syrian Resettlement Programme. The Council is well on the way to achieving its target of 60 individuals over 5 years and close to the halfway point on its stretch target of resettling up to 100 individuals within Hastings. This has been achieved with the support of private accommodation providers and without recourse to social housing.

What to look out for in Quarter 1

- Climate Active Neighbourhoods report on democratising energy in Ore Valley area
- Sustainable Homes in Inclusive Neighbourhoods (SHINE) - following an all partner visit to Hastings, members from Zonnige Kempen, Belgium, were interested in works in the 7 streets area of St Leonards and a visit has been arranged for Q1
- New [Additional Houses in Multiple Occupation Licensing Scheme](#) comes into force in s in April
- Homelessness Reduction Act comes into effect
- Social Lettings Agency - a report to Cabinet in [April](#) will propose a new model, including a function for managing housing company tenancies.



How will we know if it's working?

No target changes proposed

NB - All figures reported below are cumulative throughout the year i.e. from April 1st 2017 to the end of the quarter shown below

| Target Number | | Target | Performance |
|---------------|--|--|--|
| 13. | Number of homelessness cases prevented (bigger is better) | Q1 - 375 Q2 - 750 Q3 - 1,125 Q4 - 1,500 | Q1 - 426 Q2 - 841 Q3 - 1,333 Q4 - 1,698 |
| 14. | % of homeless applications resulting in a placement in emergency accommodation (smaller is better) | Q1 - 50% Q2 - 50% Q3 - 50% Q4 - 50% | Q1 - 47% Q2 - 48% Q3 - 42% Q4 - 50% |
| 15. | Private sector homes meeting the required standard | Q1 - 50 Q2 - 100 Q3 - 150 Q4 - 200 | Q1 - 43 Q2 - 109 Q3 - 134 Q4 - 201 |
| 16. | Number of affordable homes created | Full year target - 75 | 70* (see note below) |
| 17. | Number of long term (2+ years) empty properties bought back into use (bigger is better) | Q1 - 18 Q2 - 35 Q3 - 53 Q4 - 70 | Q1 - 25 Q2 - 32 Q3 - 88 Q4 - 112 |
| 18. | Number of neglected buildings improved (bigger is better) | Q1 - 12 Q2 - 25 Q3 - 37 Q4 - 50 | Q1 - 20 Q2 - 38 Q3 - 50 Q4 - 55 |



| Target Number | | Target | Performance |
|---------------|---|--|--|
| 19. | Number of new homes built | Full year target - 200 (performance only reported at yearend) | 189 |
| 20. | Average number of days to process new housing benefit claims (smaller is better) | Q1 - 15 Q2 - 15 Q3 - 15 Q4 - 15 | Q1 - 13.7 Q2 - 14.6 Q3 - 15.4 Q4 - 15.2* (see note below) |
| 21. | Average number of days to process changes to housing benefit claims (smaller is better) | Q1 - 5 Q2 - 5 Q3 - 5 Q4 - 5 | Q1 - 5.6 Q2 - 7.0 Q3 - 7.2 Q4 - 5.7* (see note below) |
| 22. | Average number of days to process new Council Tax Reduction claims | Q1 - 15 Q2 - 15 Q3 - 15 Q4 - 15 | Q1 - 13.2 Q2 - 13.7 Q3 - 13.9 Q4 - 14.0 |
| 23. | Average number of days to process changes to Council Tax Reduction claims | Q1 - 5 Q2 - 5 Q3 - 5 Q4 - 5 | Q1 - 5.4 Q2 - 5.9 Q3 - 6.5 Q4 - 5.7* (see note below) |

Target 13 - homelessness cases prevented: The target for the year was achieved despite the ability of the council to prevent homelessness having been affected by welfare reform changes and local housing allowance rates failing to keep pace with market rents. We have developed a range of enhanced prevention initiatives made possible by additional external funds from government which will allow us to maximise numbers of preventions in future years.



Target 16: affordable homes created: There have been challenges in recent years with lack of grant funding being made available by government to enable the development of social housing for rent. We have introduced a new development housing officer post to maximise the provision of social housing for rent for future years.

Targets 20 – 23: Housing benefit and Council Tax reduction processing - since the introduction of universal credit, due to the nature of how information is reported i.e. online to a customer account, changes to their circumstances which could affect the amount of council tax support they receive have increased. The council now receives around 80-100 changes each day which has created significant extra workload for the team processing these changes. Despite this additional workload performance has been maintained at very close to target levels for three indicators, and one target exceeded. Our performance levels were the best of all authorities in the south east last year, and 53rd out of all 378 English authorities, and our targets set to maintain this level.



Providing great services

What's happened in Quarter 4?

- The [Corporate Plan](#) for 2018/19 - 2020/21 was published following consultation in quarter 4

Considerable work has gone on in quarter 4 in preparation for all out elections in May. This involved facilitating the elections and preparing for a new cohort of councillors.

The roll out of project management skills has continued with three more officers completing practitioner level PRINCE2 training and being assigned to key corporate projects. In quarter 1 further project management overview training will be provided for senior managers and a new cohort will be starting PRINCE2 training.

A lot of work in quarter 4 has gone into preparation for the new Enterprise Resource Planning (ERP) system that went live at the start of April. The system replaces the finance and Human Resources systems (HR going live in quarter 2) and substantial work from Human Resources, Payroll, Finance and Transformation have been involved to meet the ambitious timescales, at the same time as day to day work including preparing yearend accounts.

In January our marketing campaign started to promote My Hastings, our online way to access council services. The campaign involved adverts across the town on buses, and

billboards, as well as using radio and social media. 2,759 new self-service accounts were created in the first 3 months of 2018.

Our website has also been reviewed using a product to help improve the consistency, accessibility and readability of websites. This helps us to meet web accessibility guidelines, and more importantly provide a better web experience for all our customers.

Continuing our work to raise mental health awareness we participated in National Time to Talk day on February 1st. There was a poster campaign for the day encouraging staff to talk about mental health and wellbeing issues, opportunities were offered for staff to participate in full body MOTs to support mental health, and lead members shared personal experiences of mental health issues.

Other areas of work around mental health include a pilot project to offer support to staff to improve their physical and mental health through lifestyle changes and exercise, mental health awareness training for all staff, and support to return to or remain in work via a vocational rehabilitation officer working in collaboration with Remploy.

Our sickness levels did not reach our target for the year (performance indicator 25 - average 8.1 days / year vs target 6.25). We continue to work to achieve this target level through a range of measures to support staff and managers.



These include fortnightly targeted meetings to address long term sickness as well as the initiatives described above.

Frontline staff have also been trained in [Making Every Contact Count](#), offered by [One You East Sussex](#) to support positive health changes in local residents. The training gives staff skills, knowledge and confidence to have brief conversations about health, including opportunities for support available through One You East Sussex.

Training has also begun in the Revenues and Benefits service to explore opportunities for generic working across both areas. This will allow more flexibility of work within the teams, and also to offer a more complete joined up service to residents.

What to look out for in Quarter 1

- All out elections held
- Launch of live ERP system and further implementation
- Further delivery of project management training to support key council activities
- Programme of new Member training underway.



How will we know if it's working?

No target changes

NB - All figures reported below are cumulative throughout the year i.e. from April 1st 2017 to the end of the quarter shown below

| Target Number | | Target | Performance |
|---------------|--|--|--|
| 24. | % of customers self-serving online | Year-end target - 60% | Q1 - 52.2% Q2 - 55.9% Q3 - 54.9% Q4 - 58.9% |
| 25. | The proportion of working days / shifts lost due to sickness absence | Q1 - 1.55 Q2 - 3.15 Q3 - 4.70 Q4 - 6.25 | Q1 - 1.38 Q2 - 3.62 Q3 - 5.33 Q4 - 8.10 |

24. The % of customers self-serving online did not reach the 60% target for the year. The indicator is based on interactions over the previous 12 months as there is considerable variation in the figure for each month. In October, after the online garden waste renewal process the figure for the month was 69%. The lowest level was in November at 48% for the month. Online self-service has increased through the year and it is proposed to retain the 60% target for next year.

25. See comments regarding performance in the text above.



Income generation

What's happened in Quarter 4?

A [balanced budget](#) has been produced for the council and annual council tax billing commenced successfully in quarter 4.

The target for collection of council tax in year was not achieved (performance indicator 26 below). As mentioned earlier, significant numbers of people claiming universal credit failing to claim council tax support has had an impact on this figure. This area is being addressed, and with other measures we are confident in achieving the same target next year. (The performance indicator only measures our collection in the same year it is due, and collection and recovery continue for debts due).

Hastings Housing Company has been established and purchased its first residential property, which is already let and leased to a management company who are managing it on our behalf. A report to [cabinet](#) in April proposed the development of a management service as part of the Social Lettings Agency review, which would allow the council to manage Housing Company properties. The Housing Company continues to build capacity for at least £5 million investment over 12 months.

Occupancy of council owned business premises are good and appropriate opportunities to acquire more continue to be explored.

Work towards installation of solar photovoltaic panels on council buildings has continued with the publishing of the project tender. A contractor should be appointed and work commenced in quarter 1.

Work to develop other areas for energy generation continues, with an Energy Options workshop held in quarter 4. Longer term opportunities including wind generation and work with public sector owned energy companies, as well as the development of an energy strategy for the council are also still being developed.

The Local Authority Mortgage scheme successfully concluded, enabling 68 residents secured mortgages over the course of the scheme, and contributing to the council's income generation.

What to look out for in Quarter 1

- Revenues and benefits service begin working with our new Virtual Mail Room supplier who deal with correspondence from the service.



How will we know if it's working?

No target changes

NB - All figures reported below are cumulative throughout the year i.e. from April 1st 2017 to the end of the quarter shown below

| Target Number | | Target | Performance |
|---------------|---|--|---|
| 26. | % Council Tax collected in year (bigger is better) | Q1 - 35.4% Q2 - 63.1% Q3 - 90.2% Q4 - 96.3% | Q1 - 33.8% Q2 - 60.4% Q3 - 87.3% Q4 - 95.1% (see comments in report above) |
| 27. | % Non domestic rates collected in year (bigger is better) | Q1 - 35.0% Q2 - 59.5% Q3 - 84.1% Q4 - 98.0% | Q1 - 33.1% Q2 - 58.4% Q3 - 84.6% Q4 - 98.5% |



Agenda Item 5



Report to: Overview and Scrutiny

Date of Meeting: 6 June 2018

Report Title: Overview and Scrutiny Review of Education: Update and Proposed Next Steps

Report By: Mark Horan Continuous Improvement and Democratic Services Manager

Purpose of Report

To update Members on Scrutiny review work with regards to Education and to propose next steps for continued Scrutiny work in this area.

Recommendation(s)

- 1. The 2017/18 Education Scrutiny review team recommends that the 2018/19 Scrutiny Members work programme includes a continued focus on the local education landscape.**
- 2. That should recommendation 1 be agreed, then the 2018/19 Scrutiny chair or her/his Scrutiny nominee in conjunction with the Leader of the Council facilitate the Opportunities Area briefings to HBC Members to involve (a) chairing the briefing meetings and (b) preparing lines of inquiry.**

Reasons for Recommendations

Scrutiny has a longstanding interest in local education attainment and opportunity and this is shared with cabinet colleagues and members more broadly. It is therefore important that members have fruitful dialogue with Opportunity Area colleagues to ensure longstanding concerns are being raised and addressed in a coordinated manner where possible.

Introduction

1. Overview and scrutiny members are keen to support improvements to local education provision in the town. As part of the 2017/18 work programme, the committee agreed to undertake a review to understand how the local education landscape has changed and explore opportunities to support increased communication between education providers, the council and the local community.
2. The review had also been initiated, in part, by an earlier [motion](#) to full council regarding the conversion of a local primary school to academy status and feedback review team members had received through their casework.

Review Team

3. The review team members are Councillors John Rankin (Chair), James Bacon (Vice Chair), Mike Howard, Mike Turner, Tania Charman and Warren Davies
4. Officer support was provided by Mark Horan, Michael Courts, Ryan Hill, Deniz Musa and Chris Barkshire-Jones as required.
5. The review has also benefited from input from a range of education providers and partners, including Carole Dixon, Chief Executive of Education Futures Trust, Emily Williams, Education Opportunity Area and Yvonne Powell, Executive Principal of Ark William Parker.

Overview and Scrutiny Review of Educational Attainment in an Academised Context

6. As part of their [2014/15 work programme](#), overview and scrutiny members had undertaken a review of educational attainment in an academised context. The review coincided with a number of local schools transferring from local authority control to academy status.
7. Members considered the recommendations of the original review at the outset of this piece of work. The original review had made recommendations to increase communication between schools and non-education partners, particularly on shared issues such as challenges with the recruitment and retention of staff. Members agreed that this would also form a key line of inquiry for their work.

Local Education Landscape

8. Carole Dixon, Chief Executive of the Education, provided the review team with an update on changes to the local education landscape over the past 2 years,
9. Overall, the position was considered to be more settled, with fewer schools transferring to academy status.
10. Challenges remained in respect of the recruitment and retention of staff, the vacancy rate in Hastings was above the national average at 5%. The Department for Education recently launched a national campaign to attract teachers to work in

Hastings. This work has been more recently followed up (December/March) through Now Teach and Teach First.

11. Ofsted continued to assess schools against pupil attainment, progress, and attendance as well as safeguarding and pupil premium.
12. The review team also gathered data on local and national education attainment.

Educational Attainment

13. Throughout the review, members have been keen to explore ways the council can support education providers in realising improvements to educational attainment. Members were also keen to ensure schools provided a broad curriculum and appropriate provisions were in place for children with Special Educational Needs (SEN).
14. In Hastings, 53.5% of pupils were achieving the expected standard in reading, writing, and maths at the end of Key Stage 2, compared to the National Average of 60.9%.
15. At Key Stage 4, the percentage of pupils in Hastings achieving the basic measure (A* - C / 9 – 4 in English and Maths) was 50.0%, compared to the East Sussex average of 61.2%.
16. During the review, full council approved a motion instructing the Leader of the Council to write to the Regional Schools Commissioner raising concern at the levels of educational attainment in the town. A copy of the response was shared with the review team members, setting out the Department for Education's priorities to improve performance, principally through the Opportunity Area. The letter added that two special schools in Hastings had recently been inspected by Ofsted and judged as good and outstanding.
17. The review team met with the newly appointed Executive Principal of Ark William Parker, Yvonne Powell, to discuss how learning from other areas could be applied in Hastings to improve educational attainment. Key to this was making links between education and employment, to raise aspirations amongst young people. Local schools also need to work with parents to ensure they remain central to the local community.
18. The Chair also raised the issue of educational attainment in Hastings with the local MP, who has agreed to monitor this issue.

Opportunity Area

19. Hastings has also been selected as one of twelve opportunity areas across the country. The twelve opportunity areas will share £72 million worth of new funding over the next two years, and will also have prioritised access to other funding streams from the Department for Education.
20. The purpose of the programme is to remove obstacles to social mobility. The opportunity area is overseen by a board comprising representatives of local education providers, statutory agencies, businesses and the voluntary sector.

21. The board has been working closely with local partners and has identified four key priorities for the programme; improving literacy, raising attainment in mathematics, improving mental health and resilience and broadening horizons and developing skills for employment. A full copy of the delivery plan is available to view online [here](#). The delivery plan has been designed to provide flexibility to adapt delivery of the initiatives as the programme progresses.
22. Overview and scrutiny members are keen to monitor the impact of the education opportunity area and to ensure that improvements are sustained beyond the programme.

Conclusions

23. Scrutiny review team members remain concerned by the levels of [educational attainment](#) in the town and associated life chances of young people in the borough.
24. The review has enabled overview and scrutiny members to re-establish dialogue with key partners to ensure their concerns could be heard and work to date through this review has so far successfully built trust and confidence between scrutiny and key educational stakeholders.
25. The review team are now keen that this focus is sustained particularly given the prospects afforded through the Hastings Opportunity Area set to deliver an ambitious programme and budget into 2018/19.
26. There are a number of other partners and stakeholders that the review team have yet to engage with directly including East Sussex County Council and the Regional Schools Commissioner.
27. Furthermore as a result of meetings with those listed there are a range of associated areas that the review team feel require further future scrutiny such as the impact of cuckooing on young people and the roles of schools in addressing this challenge.
28. On this basis, the review team make the following recommendation:

Recommendation

1. The 2018/19 scrutiny members work programme includes a continued focus on the local education landscape and in particular:
 - (a) An appropriate scrutiny representative works with the leader of the council or his Cabinet nominee to Chair and facilitate discussions at the Opportunities Area briefings and draft the lines of inquiry accordingly.
 - (b) On appointment of a new Scrutiny Committee following the May elections that a Strengths Weaknesses Opportunities and Threats (SWOT) analysis be completed by at least one member of the existing committee with the new scrutiny Chair and Vice Chair with a view to tailoring lines of inquiry for a continued focus on the education landscape into the 2018/19 scrutiny work programme.

Wards Affected

Insert the list of wards affected

Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness

Crime and Fear of Crime (Section 17)

Risk Management

Environmental Issues

Economic/Financial Implications

Human Rights Act

Organisational Consequences

Local People's Views

Anti-Poverty

Additional Information

Insert a list of appendices and/or additional documents. Report writers are encouraged to use links to existing information, rather than appending large documents.

Officer to Contact

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Overview and Scrutiny Proposed Work Programme 2017/18 – Quarter 4 Update

Phase

| | | | | |
|-----------|--|--|--|---|
| Quarter 1 | <p>Implementation of Scrutiny review recs...inc. O and S Chair meeting with MT & D Chair to align work programmes. (Meeting held on 7 September)</p> | <p>Update on formation of a University Centre scheduled post University of Brighton from Director of Operational Services (scheduled for Quarter 1 Committee)</p> | <p>Collective consultation response -Re St Leonards Crown Post Office (Response submitted 7 August 2017)</p> | <p>Meeting with Carole Dixon to review landscape post academies review (to be scheduled as part of the Education Review)</p> |
| Quarter 2 | <p>Income generation briefing and if appropriate refine lines of inquiry for more in depth review work during Q2 (update to be scheduled for 2018)</p> | <p>Update on White Rock Area Action Plan during Q2 – member training event held in September</p> | <p>Inquiry Day- Review impact of legislation on homelessness prevention (Inquiry day held 11 January 2018).</p> | <p>Review of LGA report to Cabinet and follow up Scrutiny if required. Report to be considered by Cabinet in 2018</p> |
| Quarter 3 | <p>Progress lines of scrutiny inquiry for the following (where required): Income Generation, Education (x2) LGA review recommendations implementation.</p> | <p>Ssg to consider if further updates are required following the inquiry day</p> | <p align="center">To be determined: Grenfell cross committee working group and potential review of dilapidated buildings, reviewing the pilot of the new warden scheme.</p> | |
| Quarter 4 | <p>Concluding the 2017/18 work programme in advance of local elections.</p> | | | |

Agenda Item 6

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